

VELLALAR COLLEGE FOR WOMEN (AUTONOMOUS), ERODE-12

Minutes of the IQAC Meeting – I

Academic Year 2019-2020

DATE: 08. 07. 2019















VENUE: Seminar Hall








TIME: 2.45 - 4.15 PM

Agenda:

1. IQAC – Action Plan for the academic year 2019-20
2. Allotment of duties for IQAC Members
3. Submission of AQAR – 2018-2019
4. Any other matters

Members Present:

1. Dr.N.Maragatham, Principal 
2. Dr. L.M.Swarnalatha, IQAC Co-ordinator 
3. Ms. F. Shahida Shireen, Physics 
4. Dr. N. Sabitha, N&D 
5. Dr. R. Parvathi, Maths 
6. Dr. P. Karthika, History 
7. Dr. V. Renugadevi, Commerce 
8. Dr. N. Vijaya, Chemistry 
9. Dr. S. Janaki, English 
10. Dr. S. Sumathi, English 
11. Dr. P. Indumathy, F & N 
12. Dr. G. Mahooridevi, Commerce (CS) 
13. Dr. V.S. Kavitha, Zoology 
14. Dr. C. Chitravadivu, Botany 

15. Dr. P. Anitha, Physics 
16. Dr. B. Ananthi, Comp. Science 
17. Dr. S. Saraswathi, Commerce 
18. Ms. P. Laura Juliet, Comp. Appl. 
19. Dr. K.K. Myithili, Maths (CA) 
20. Ms. B. Santhi, Co-operation 
21. Dr. P.K.Saranya, Comp. Science 

The action plan for the year 2019 - 2020 and duty allotment for IQAC Cell members were discussed. The following decisions were taken:

- The core team members are to visit in near future Sri GVG Visalakshi College for Women, Udumalaipattai, and NGM College, Pollachi, to garner more information and ideas related to NAAC Assessment
- AQAR report to be submitted before the end of July 2019
- Dr. Meena Rajiv Chandawarkar, Former Vice Chancellor of the Karnataka State Women's University to be invited for a FDP Programme to get more insight and deep knowledge on equipping for NAAC Assessment
- Establishment of Parent Teacher Association and initiating linkages and MoUs to facilitate parental participation in the wholesome development of the learners
- Alumni association chapter to be opened in a foreign country to foster strong bonds and create a vibrant network of alumnae
- Student Exchange Programme at national level to be executed to provide academic credit and different learning experience to the students
- Summer and Winter internship for students to be planned
- One Research Proposal from each department is made mandatory
- Internship programme for the faculty to be conducted in CRL Lab
- Coaching for NET/SET examination to be given to faculty during vacation

In connection with Golden Jubilee Celebrations, the Management Fund is to be extended for research projects and the faculty are expected to submit the proposal.

Information to:

1. Ms.M.Jagadeswari, English



VELLALAR COLLEGE FOR WOMEN (Autonomous), ERODE-12





















IQAC Meeting Minutes

A meeting was held on 30.07.2019 with the objective of accommodating the data, on enriching the quality in Higher Education and sustaining the quality of the institution, into the New Framework of NAAC accreditation. The Departments have been instructed to get ready for preparation of Self-Study Report.

Members Present

Principal : Dr. N. Margatham 

Co-ordinator : Dr. L. M. Swarnalatha, Assistant Professor & Head, Department of English 

1. Ms. F. Shahida Shireen, Physics 
2. Dr.N. Sabitha, N&D 
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VELLALAR COLLEGE FOR WOMEN (Autonomous), ERODE-12





















IQAC Meeting Minutes

A meeting was organized on 05.08.2019 to discuss on our institution being selected as the Mentor Institution under UGC PARAMARSH scheme and the follow-up proposals to be submitted with regard to selection of Mentee Institutions. It has been decided that 5 institutions namely Bharathidasan College of Arts and Science, Erode, Adharsh Vidhyalaya Arts and Science College for Women, Erode, Sree Amman Arts & Science College, Chittode, Excel College of Commerce & Science, Komarapalayam, SSM College of Arts and Science, Komarapalayam would be the Mentee Institutions.

Members Present

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VELLALAR COLLEGE FOR WOMEN (Autonomous), ERODE-12

IQAC Meeting Minutes

A meeting was conducted on 30.08.2019 to discuss the required essentials towards fulfilling the data on Curricular Aspects in Criterion I. The discussion included the Core members and one member from each department to facilitate the collection of data and to comprehend them in the right perspective.

Members Present

Principal : Dr. N. Margatham

Co-ordinator : Dr. L. M. Swarnalatha, Assistant Professor & Head, Department of English

1. Ms. F. Shahida Shireen, Physics
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IQAC Meeting Minutes

A two-day meeting was organized on 03.09.2019 and 04.09.2019 to discuss Teaching-Learning and Evaluation under Criterion II. It was elaborately deliberated as it subsumes the activities at the department level and the Controller Section.

Members Present

Principal : Dr. N. Margatham 

Co-ordinator : Dr. L. M. Swarnalatha, Assistant Professor & Head, Department of English 

1. Ms. F. Shahida Shireen, Physics 
2. Dr.N. Sabitha, N&D 
3. Dr. R. Parvathi, Maths 
4. Dr. P. Karthika, History 
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8. Dr S. Sumathi, English 
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12. Dr.C. Chitravadivu, Botany 
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IQAC Meeting Minutes

A meeting was held on 06.09.2019 to discuss the activities related to Criterion III – Research, Innovation and Extension. A proposal was put forward to launch Research Conclave for facilitating research scholars across disciplines to meet in one place and interact to exchange research ideas and issues.

Members Present

Principal : Dr. N. Margatham

Co-ordinator : Dr. L. M. Swarnalatha, Assistant Professor & Head, Department of English

1. Ms. F. Shahida Shireen, Physics
2. Dr.N. Sabitha, N&D
3. Dr. R. Parvathi, Maths
4. Dr. P. Karthika, History
5. Dr. V. Renugadevi, Commerce
6. Dr N. Vijaya, Chemistry
7. Dr.S. Janaki, English
8. Dr S. Sumathi, English
9. Dr. P. Indumathy, F & N
10. Dr. G. Mahooridevi, Commerce (CS)
11. Dr.V.S. Kavitha, Zoology
12. Dr.C. Chitravadivu, Botany
13. Dr.P. Anitha, Physics
14. Dr. B. Ananthi, Comp. Science
15. Dr. S. Saraswathi, Commerce
16. Ms. P. Laura Juliet, Comp. Appl.
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18. Ms. B. Santhi, Cooperation
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IQAC Meeting Minutes

A meeting was organized on 09.09.2019 to consider the required data for Criterion IV – Infrastructure and Learning Resources. The existing infrastructure and plans to enhance with tech savvy additions were analyzed with a view to update learning resources.

Members Present

Principal : Dr. N. Margatham

Co-ordinator : Dr. L. M. Swarnalatha, Assistant Professor & Head, Department of English


1. Ms. F. Shahida Shireen, Physics
2. Dr.N. Sabitha, N&D
3. Dr. R. Parvathi, Maths
4. Dr. P. Karthika, History
5. Dr. V. Renugadevi, Commerce
6. Dr N. Vijaya, Chemistry
7. Dr.S. Janaki, English
8. Dr S. Sumathi, English
9. Dr. P. Indumathy, F & N
10. Dr. G. Mahooridevi, Commerce (CS)
11. Dr.V.S. Kavitha, Zoology
12. Dr.C. Chitravadivu, Botany
13. Dr.P. Anitha, Physics
14. Dr. B. Ananthi, Comp. Science
15. Dr. S. Saraswathi, Commerce
16. Ms. P. Laura Juliet, Comp. Appl.
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






IQAC Meeting Minutes

A meeting was convened on 10.09.2019 to deliberate upon Criterion V – Student Support and Progression. The ways and means of expanding students' knowledge base with high-end hands-on-experience and field work to acquire experiential learning were reviewed.

Members Present

Principal : Dr. N. Margatham 

Co-ordinator : Dr. L. M. Swarnalatha, Assistant Professor & Head, Department of English 

1. Ms. F. Shahida Shireen, Physics 
2. Dr.N. Sabitha, N&D 
3. Dr. R. Parvathi, Maths 
4. Dr. P. Karthika, History 
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IQAC Meeting Minutes

A meeting was organized on 23.09.2019 to conduct National Level RBPT Workshop jointly with Research Committee to deliberate on new pedagogic methodologies for the science departments.

Members Present

Principal : Dr. N. Margatham 

Co-ordinator : Dr. L. M. Swarnalatha, Assistant Professor & Head, Department of English 


1. Ms. F. Shahida Shireen, Physics 
2. Dr.N. Sabitha, N&D 
3. Dr. R. Parvathi, Maths 
4. Dr. P. Karthika, History 
5. Dr. V. Renugadevi, Commerce 
6. Dr N. Vijaya, Chemistry 
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IQAC Meeting Minutes

A review meeting was convened on 24.10.2019 with regard to SSR Preparation. Complementing data and supporting data were discussed to complete the process of SSR Preparation.

Members Present

Principal : Dr. N. Margatham 

Co-ordinator : Dr. L. M. Swarnalatha, Assistant Professor & Head, Department of English 


1. Ms. F. Shahida Shireen, Physics 
2. Dr.N. Sabitha, N&D 
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IQAC Meeting Minutes

A meeting was held on 21.01.2020 to review the initiatives with regard to Criterion II – Teaching-Learning and Evaluation. The information gaps were identified and plans to restructure them were discussed.

Members Present

Principal : Dr. N. Margatham 

Co-ordinator : Dr. L. M. Swarnalatha, Assistant Professor & Head, Department of English 


1. Ms. F. Shahida Shireen, Physics 
2. Dr.N. Sabitha, N&D 
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IQAC Meeting Minutes

A meeting was summoned on 29.04.2020 to deliberate on proposed online activities to face the challenges of the pandemic period with online activities like Teaching, Assignments, Workshops, Evaluation, International Conferences and FDP.

Members Present

Principal : Dr. N. Margatham 

Co-ordinator : Dr. L. M. Swarnalatha, Assistant Professor & Head, Department of English 

1. Ms. F. Shahida Shireen, Physics 
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