

**INTERNAL QUALITY ASSURANCE CELL**  
**VELLALAR COLLEGE FOR WOMEN (Autonomous), ERODE-12**  
**CIRCULAR**

**Date: 11.06.2018**

The IQAC Meeting will be held on 12.06.2018 at 11.00 a.m. in the Seminar Hall. Kindly attend the meeting.

**IQAC Members**

Principal : Dr. N. Maragatham

Co-ordinator : Dr. E. S. Samundeeswari, Associate Professor in Computer Science

1. Dr. L. M. Swarnalatha, English
2. Ms. F. ShahidaShireen, Physics
3. Dr.N. Sabitha, N&D
4. Dr. R. Parvathi, Maths
5. Dr. P. Karthika, History
6. Dr. V. Renugadevi, Commerce
7. Dr N. Vijaya, Chemistry
8. Dr.S. Janaki, English
9. Dr S. Sumathi, English
10. Dr. P. Indumathy, F & N
11. Dr. G. Mahooridevi, Commerce (CS)
12. Dr.V.S. Kavitha, Zoology
13. Dr.C. Chitravadivu, Botany
14. Dr.P. Anitha, Physics
15. Dr. B. Ananthi, Comp. Science
16. Dr. S. Saraswathi, Commerce
17. Ms. P. Laura Juliet, Comp. Appl.
18. Dr.K.K. Myithili, Maths (CA)
19. Ms. B. Santhi, Cooperation
20. Ms.M.Jagadeswari, English
21. Dr.P.K.Saranya, Comp. Science

**VELLALAR COLLEGE FOR WOMEN (Autonomous), ERODE-12**  
**IQAC Meeting Minutes**

The Meeting was conducted in the Seminar Hall on 12.06.2018 at 11.00 a.m. and the following suggestions were received from the members.

**Suggestions:**

- To conduct Bridge Course for the freshers
- It was proposed to conduct the following Faculty Development Programmes during the academic year 2018-19
  - Intellectual Property Rights
  - Various Fellowships for Indian Citizens
  - Online Platforms for Teaching
  - Innovative Practices
  - Revised NAAC Framework
- Motivation Programme for the Slow Learners
- Selection of new IQAC Coordinator
- Implementation of Centralised Database System for the college
- Appointment of Data Analyst
- Training for the usage of Centralised Database System
- Report Preparation Team for Autonomy Extension

**Members Present**

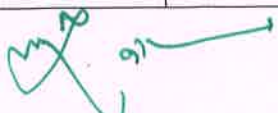
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### ACTION TAKEN REPORT

S. No	Suggestions	Action to be taken	Person(s) Responsible	Target Date	Status
1.	Conduct of Bridge Course	For the First Year Students	HoDs and Class in-Charge	July 2018	Completed
2.	Conduct of FDPs	Intellectual Property Rights	IQAC Coordinator	October 2018	Completed
		Various Fellowships for Indian Citizens	IQAC Coordinator	February 2019	Completed
		Online Platforms for Teaching	IQAC Coordinator	March 2019	Completed
		Innovative Practices	IQAC Coordinator	March 2019	Completed
		Revised NAAC Framework	IQAC Coordinator	March 2019	Completed
3.	Report Preparation Team - Autonomy Extension	Allotment of Work	Principal	July 2018	Completed
4.	Motivation Programme - Slow Learners	IQAC - Express	IQAC Coordinator	March 2019	Completed
5.	Selection of new IQAC Coordinator	Selection Process	Principal	October 2018	Completed
6.	Implementation of Centralised Database System	College Management System (CMS) implemented (AVEON Infotech)	IQAC Coordinator	July 2018	Completed
7.	Appointment of Data Analyst	College Management System (CMS)	Principal and IQAC Coordinator	December 2018	Completed
8.	Training for the usage of Centralised Database System	Training for Faculty	Data Centre Team	December 2018	Completed

  
**PRINCIPAL**  
**VELLALAR COLLEGE FOR WOMEN**  
**(AUTONOMOUS)**  
**ERODE - 12.**